

The Dow Jones Newspaper Fund, Inc. 1999 Intern Program Controlled Editing Exercise

For	Fund	Use:	SCORE	

Applicant's Name	School
Name and Title of Monitor	Phone Number ()
Monitor's Address	Date Exercise Given //98
	Instructions

Please read these instructions before beginning. The 5-page test has a one-hour time limit. It consists of five parts for a total of 100 points. Part 1, grammar; Part 2, current events; Part 3, graphics; Part 4, spelling; and Part 5, copy editing and headline writing.

The exercise will test your basic copy editing skills and will give you an opportunity to demonstrate your news judgment and your ability to deal with a deadline.

The headlines should be written in the spaces provided in Part 5. Each line of the headlines should be no more than FOUR units short of the total count. Don't forget to leave a space between words. Count each character (from a comma to a capital W to a space) as one unit. For example, the headline below would have the following counts:

Editing Test (12 units)

Called Easy (11 units)

By Students (11units)

For the editing component, refer to the symbols on this page. You should look for spelling, grammar and usage mistakes, as well as contradictions and/or gaps in the stories.

		Basic News E	diting Symbols	3	
Situation	Symbol	Example	Situation	Sym	bol Example
I. Paragraph	L	This is a new paragraph.	7. Capitalizing	=	capitalize sentences and proper names such as tom.
2. Insert V	3.	s is hw insertions made. to insert punctuation marks	8. Lower case	/	Lower case Words this way.
3. Delete	DX	cicte words like this.	9. Use figures/ Spell out	0	Numbers from 1 to nine must be spelled out.
		ve letters this way		0	Numerals (ten) and larger must look this way: 10, 11, 12
4. Transpose) Leuf	's to how transpose words. As are transposed this way.	10. Abbreviate	0	903 University Street Princeton New Jersey
5. Close space6. Separate words	C T	ame goes for puncuation of hese marks close spaces. **Extra space is indicated here.	Don't abbreviate	0	Words that shouldn't be abbreviated are spelled out this way: He lives on a wide (st.) in (N.J.)

Part 1 --- Usage: Circle the correct word(s) in boldface for each sentence.

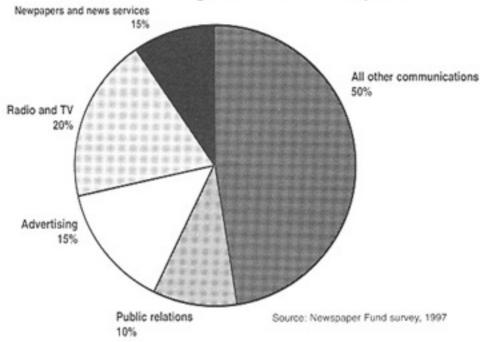
- Anyone/Any one of them could become a publisher someday.
- Congress approved/passed a bill to increase the minimum wage.
- 3. One should/should not use a hyphen between adverbs ending in -ly and adjectives they modify.
- Her attitude about politics differs with/differs from mine.
- The escapee/fugitive was caught two miles from the scene of the crime.
- The reporter had a flair/flare for colorful language.
- The end of World War II is considered a historic/historical event.
- 8. He sustained/suffered/received serious injuries in the automobile accident.
- The 2-year-old infant/child is in perfect health.
- Latitude/Longitude refers to the distance north and south of the equator.
- 11. The editor spent the entire day vetoeing/vetoing the reporters' ideas.
- 12. The United States/U.S. failed to win a medal in hockey at the Winter Olympics.
- His white tie complements/compliments his black shirt.
- Reporters were wondering who/whom the editor would select for the assignment.
- An editor must take steps to ensure/insure the accuracy of every article.
- Fewer than/Less than 15 people applied for the job.
- 17. When the publisher becomes livid, her face turns ashen/crimson.
- 18. Average/Mean/Median is the middle number of points in a series arranged by size.
- 19. Occidental refers to inhabitants of Africa/Asia/Europe.
- 20. He convinced/persuaded me that it was the right thing to do.

Part 2 --- Current Events: Fill in the blanks with the appropriate answer.

Bombs exploded near U.S. emba	ssies in the East African nations of _	and
, killir	g more than 250 people.	
and	detonated nuclear we	eapons within days of each
other, heightening tensions in So	uth Asia.	
Several news organizations and standards. One was	their employees came under attack fo	r breaching journalistic
	fied in 1998, including Alan B. Shepa	
	y"; Arizona senator and the so-called	
guilty to the 1968 murder of	, and Jam	es Earl Ray, who pleaded
The moviesv	vept 11 Academy Awards, including	the one for best picture.
Pfizer's drug for males,	, was introduced and had	unprecedented sales.
In sports, pl	ayed host to, and won, soccer's World became the youngest person	d Cup. And to win an Olympic Gold
Medal in women's figure skating	<u> </u>	
Habibe succeeded Suharto after	32 years as president of	·
Daimler-Benz acquired	in a \$36 billion me	rger, the biggest industrial
takeover in history.		
Match the following people and	l descriptions.	
A. Vernon Jordan; B. Betty Cun	rie; C. William Ginsburg; D. Larry C	ockell; E. Web Hubbeli
Monica Lewinsky's first la		
	neaded President Clinton's protective	
	yer, often called simply "Clinton frie	nd"
Hillary Rodham Clinton's President Clinton's secreta		
r resident Chinon's secreta	ıy	

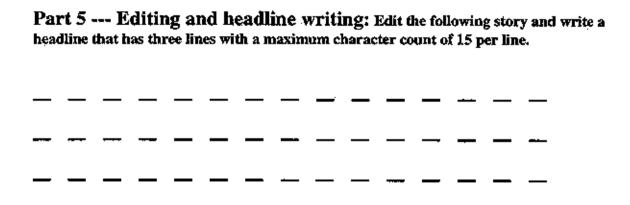
Part 3 --- Graphics: Correct errors in the chart below.

Where 1997 gradautes found jobs



Part 4 --- Spelling: Circle the number of any entry below that is misspelled.

- 1. Linda Tripp
- 2. Leon E. Panetta
- 3. Madeleine K. Allbright
- Theodore J. Kaczynsky
- Kenneth W. Starr
- Khartoun, the Sudan
- Kabul, Afganishtan
- 8. President Boris Yeltsin



NEW YORK—Stocks had a quiet day for a change.

After a month of turbulent swings in heavy trading volume, the Dow Jones Industrial Average rose 32.96 points, or 0.39%, to 8566.61 Thursday in a relatively heetic trading session. On the New York Stock Exchange, 577 million shares changed hands, well below the average 1998 trading volume of 557 million shares. Smaller stocks and technology issues declined, and the Nasdaq index fell 6.79 points, or 0.26%, to 1970.82.

Samuel I. Nokishima, an investment stratigist with fund-management group S. Low Price, said, "The market obviously is following a familiar pattern. If Asia is up, we are up here. That was the case today. Hong Kong and Singapore had big gains, so it wasn't surprising that our markets would be higher as well."

After big gains last week, some traders moved money back to stocks from the bond market. The yield on the 30-year U.S. Treasury bond fell one-half percent, to 5% from 5.5%. "I think we continue to see some short-term concern about the political climate," said Nokishima. But, the more the climate is settled in Asia, the better it will be here in the U.S."

(continue to back page)

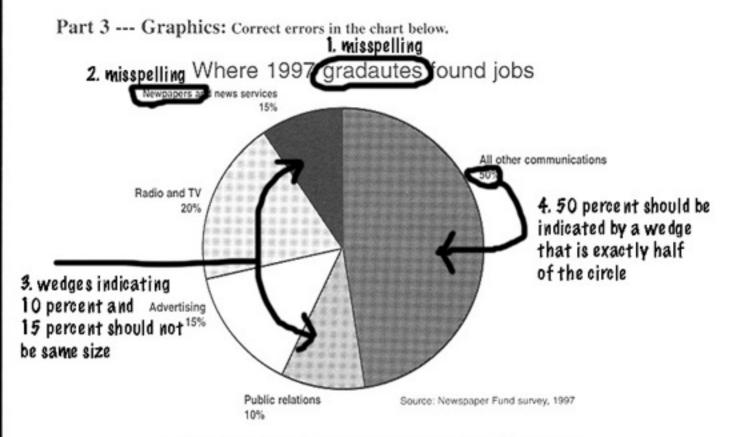
De 4 5 Pairies and boodline weitings this to be	
Part 5 Editing and headline writing: Edit the followheadline that has two lines with a maximum character count of 20	
	_ _
 	
WASHINGTON-A federal court ruled unanimously that the	Census Bureau's plan to
use statistical sampling to suppliment the 2000 census violated federal	l law.
The Census Bureau hoped to use sampling to avoid problems to	that developed with the
1990 census, which missed 8.8 billion people and counted 4.4 million	either twice or in the
wrong place. Those who stood to gain from the sampling included mis	nority groups, whose
members are always undercounted.	
Congressional Republicans welcomed the 2-1 decision because	e they hold a slight
majority in Congress. The census data is used to draw boundaries for	House districts and to
apportion House seats. Speaker Newt Gingrich had brought the suit ag	gainst the bureau.
A Census Bureau spokesman estimated that 60% of the housel	holds in America
completed and returned the census forms in 1990. He said census wor	rkers visited about half of
the 25% of households that didn't respond. "As with anything else," to	he spokesman commented,
"we simply didn't have the money to visit every household. Some alw	vays will be missed."
FINAL INSTRUCTIONS: When you have finished or when time r to your monitor. The monitor's signature will certify that the exercis 60-minute period. The monitor must mail your completed exercis 1998, to the Dow Jones Newspaper Fund, PO Box 300, Princeton, NJ	se was completed within the se postmarked by Nov. 16
Signature of Monitor	Date

Part 1 --- Usage: Circle the correct word(s) in boldface for each sentence.

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- 2. Congress approved passed a bill to increase the minimum wage.
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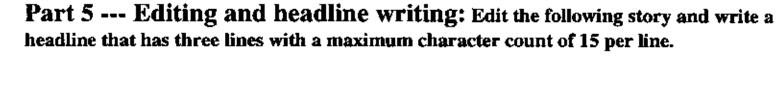
Bombs exploded near U.S. embassies in the East African nations of <u>KENYA</u> and <u>TRNZRIPA</u> , killing more than 250 people.
1NOIR and PRKISTEN detonated nuclear weapons within days of each other, heightening tensions in South Asia.
Several news organizations and their employees came under attack for breaching journalistic standards. One was Boston GLOBE, CNN, NEW REPUBLIC, CINCY ENQUIRER.
A number of prominent people died in 1998, including Alan B. Shepard, Jr., America's first ASTRONOUT; FRANK SINATRA, a noted singer and entertainer known for doing things "My Way"; Arizona senator and the so-called father of the American conservative movement GARRY GOLDWATER, and James Earl Ray, who pleaded guilty to the 1968 murder of MARTIN CUTHER KING.
The movie swept 11 Academy Awards, including the one for best picture.
Pfizer's drug for males, VINGRA, was introduced and had unprecedented sales.
In sports, FRANCE played host to, and won, soccer's World Cup. And TORA LIPINSK! became the youngest person to win an Olympic Gold Medal in women's figure skating.
Habibe succeeded Suharto after 32 years as president of
Daimler-Benz acquired <u>CHRYSCER</u> in a \$36 billion merger, the biggest industrial takeover in history.
Match the following people and descriptions.
A. Vernon Jordan; B. Betty Currie; C. William Ginsburg; D. Larry Cockell; E. Web Hubbell



Add the value of the wedges, and you get 110 percent (pie charts always must add up to 100 percent).

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But, the more the climate is settled in Asia, the better it will be here in the U.S."

Part 5 Editing and headline writing: Edit the following story and write a headline that has two lines with a maximum character count of 20 per line.
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to visit every household. Some always will be missed."

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